

BOARD OF ATHLETIC TRAINERS

MINUTES OF MEETING

OPEN SESSION

April 20, 2009

The Open Session of the Board of Athletic Trainers was called to order at 9:05 a.m. on the above date in Room 105, Rhode Island Department of Health, 3 Capitol Hill, Providence, Rhode Island, pursuant to the applicable provisions of the Open Meetings Law, so called, and other applicable sections of the General Laws of the State of Rhode Island as amended.

BOARD MEMBERS IN ATTENDANCE

George Finn

Michelle Levreault

James Sullivan

Paul Ullucci

BOARD MEMBERS NOT IN ATTENDANCE

None

STAFF MEMBERS IN ATTENDANCE

Donna Valletta, Board Administrator

OTHERS IN ATTENDANCE

None

1. ESTABLISHMENT OF A QUORUM

James Sullivan called the meeting to order at 9:05 a.m. A quorum was established at this time.

2. REVIEW OF MINUTES OF OPEN SESSION OF JANUARY 5, 2009

Donna Valletta distributed the Minutes of the Open Session of January 5, 2009. On motion of James Sullivan, seconded by Paul Ullucci, it was unanimously voted to accept the minutes as presented.

Donna Valletta advised the Board that all agenda and meeting minutes are posted on the Office of the Secretary of State website for review.

3. ADJOURNMENT TO EXECUTIVE SESSION

On motion of James Sullivan, seconded by Paul Ullucci, it was unanimously voted to move into Executive Session pursuant to 42-46-4 and 42-46-5(1) of the Rhode Island General Laws for discussion of job performance, character, physical or mental health of applicants for licensure and licensees and for discussion of

investigatory proceedings relating to misconduct by applicants licensure and licensees, and investigatory proceedings regarding allegations of civil or criminal misconduct. The Open Session adjourned at 9:07 a.m.

4. RETURN TO OPEN SESSION FOR PRESENTATION OF RECOMMENDATIONS

The Board reviewed and approved five Athletic Trainer applications.

5. BOARD ADMINISTRATOR REPORT

The Athletic Trainer application requirement was discussed. Donna Valletta questioned the requirement for an applicant to furnish a criminal background check (BCI) with the application. James Sullivan questioned the Board's authority to do so as it is not stipulated in the current rules and regulations. The application question, within Section 11, Criminal Convictions, was also discussed. George Finn will furnish sample language from the athletic coach application. Donna Valletta will seek advisement from the Department's legal counsel on both matters.

Donna Valletta advised the Board that an application was received last Friday. She advised the Board that an e-mail is sent to the applicant identifying the outstanding items. The Board suggested that the Department utilize "return receipt" to ensure that the

applicant is in receipt of the Department's communication. When the application is complete, Donna Valletta will send an e-mail to request two board members to review and approve.

The Athletic Trainer Advisory Board requirements were discussed. Donna Valletta distributed a copy of the most current documentation to each Board member of their appointment. Donna Valletta will discuss James Sullivan's appointment with Charles Alexandre and advise Dr. Sullivan on the appropriate action to be taken.

Donna Valletta informed the Board that the Athletic Trainer website will be updated to include the current list of Board Members.

The Board inquired on the upcoming renewal process; Donna Valletta advised that it was her understanding that the Renewal Department would notify licensees by the end of April and the licensee is required to respond to the Department by June 15th.

The Board agreed to reschedule the August 3rd meeting to August 11th at 9:00 a.m.

6. ADJOURNMENT

On motion of Paul Ullucci, seconded by James Sullivan, it was unanimously voted to adjourn at 10:10 a.m.

Respectfully submitted by

Donna Valletta

Board Administrator